



COMMUNITY EDUCATION COUNCIL 19

557 Pennsylvania Avenue ~ Room 201 ~ Brooklyn, NY 11207
 PHONE: (718) 240-2743 ~ FAX: (718) 240-2750
 EMAIL: CEC19@schools.nyc.gov

Calendar Meeting Minutes August 13, 2025

Calendar Meeting Start Time: 6:02pm

Ms. French opens meeting.

Roll Call: Joyce French, Kimberly Washington, Kimberly Ford, Evelyn Pugh, Kristin Garcia, Emily Walker, Simone Phillips-Webster, Tasha Wells, Rebecca Reyes and Shandale Franklin.

Excused Absence: Tion Prescott.

Approval of meeting minutes: Ms. French - Motion to approve meeting minutes of July 9, 2025. Meeting minutes were approved with no changes. Motion by Ms. French, second by Ms. Washington.

Community Superintendent Report: Ms. Irene Spence reported on behalf of Dr. Tamra Collins on the following:

District 19 Summer Rising Sites and Attendance:

Summer Site	Schools Affiliated	Principal in Charge	Attendance
PS 7	PS 7, PS 108, PS 290	Principal Brigitte Newell	63.36%
PS 13	PS 13, PS 149, PS 190, PS 213	Dr. Maxine Cameron	72.90%
PS 065	65, 938	Principal Ilana Latorre	64.91%
PS 089	89	Principal Sara Siddappa	76.15%
PS 159	158, 159, 214	Principal Latisha Towles	51.57%
PS 202	202, 224, 273, 306	Principal Yasmin Moodie	57.02%
PS 218	218, 345, 677, 678	Principal Lisa Hermann	55.35%
PS 346	325, 346, 452	Principal Chantal Grandchamps	53.95%
PS 557/MS 663	328, 557, 663, 907	Principal Ciani Espada	58.39%
MS 654	654	Principal Keisha Kemp	49.61%
IS 661/662	171, 292, 661, 662, 760, 935	Dr. Indira Mota	40.30%

Summer Rising Key Take Aways:

- Students felt the feedback provided by the teachers was helpful in compiling their work.
- Students also felt their ideas were welcomed and valued during class.
- Parents were satisfied with the support provided through the curricular resources.
- Parents/families also felt that their children were more interested in learning because of the summer rising program.

School Staffing Openings (Staff Vacancies):

Current Vacancies: 58
 New Teacher Hires Finalized: 46
 New Teacher (In-Process): 71

Approved on 9/10/2025



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Support Plan:

- Schools assigned peer resources recruiters to support identifying candidates.
- District level support to Principals in the development of hiring plans.
- Hiring Fairs citywide for school leaders and teams to meet candidates.

District 19 New Teacher Day: August 27th

- Community Building
- Meet district leaders and fellow new hires
- Learn about district priorities, supports and resources
- Learn about curriculum tools and professional learning opportunities

Building Walkthroughs:

In preparation for school reopening for the 2025-2026 school year, Dr. Collins designees will coordinate annual school opening walkthrough to be completed by Friday, August 29th. School opening walkthroughs are meant to help identify and address any operational or functional needs in school buildings prior to reopening.

(5) Key Areas (During walkthroughs)

1. Building Readiness
2. Welcoming Students and Families
3. Food and Nutrition Services Readiness
4. Technology Readiness
5. Pre-K / 3-K Readiness

Important September Dates:

September 4th – First Day of School

September 6th – D19 Back to School Event

September 17th – Evening Parent Teacher Conferences for Elementary Schools

September 18th – Evening Parent Teacher Conferences for Middle Schools

September 23-24 – Rosh Hashanah - Schools Closed

Motion to adjourn calendar meeting Ms. French second by Ms. Franklin at 6:22pm



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Business Meeting Minutes August 13, 2025

Business Meeting Start Time: 6:30pm

Ms. French opens meeting.

Roll Call: Joyce French, Kimberly Washington, Kimberly Ford, Evelyn Pugh, Kristin Garcia, Emily Walker, Simone Phillips-Webster, Tasha Wells, Rebecca Reyes and Shandale Franklin.

Excused Absence: Tion Prescott.

CEC President's Report: Ms. Joyce French reported on the following:

- ELL CEC Member Vacancy
- Ms. Pugh tabling events during August
- City Councilwoman Sandy Nurse – Back to School event 8/23 @ Highland Park
- D19/CEC19 Back to School event on 9/6 @ PS 202
- Back to School Planning Meeting is scheduled for 8/20 via zoom
- Brooklyn UFT/CEC 19 (Parent Conference – Date: TBA)
- Instagram CEC19 account – to be managed by Kimberly Washington/Tasha Wells
- New CEC 19 Speakers List Policy and Sign in sheet

Treasurers' Report: Ms. Pugh reported on the following:

Summary: \$25,000 Budget breakdown will be as follows: (July 2025 – June 2026)

\$17,650.00 will be put into CEC reimbursements (12) CEC members

\$2,018 will be put into the Supplies/Other (Purchase Order Line)

\$1,000 will be put into Purchase Card Line

\$1,332 will be put for Copy Machine lease

\$3,000 will be put for Website

Current Expenditures:

\$3,000 - Website 8/2025 (PO)

\$1,320 – Copy Machine Lease 8/2025 (PO)

Expenditures Amount: \$4,320 - As of 8/13/2025: **Current Balance:** \$20,680

New Business:

- CEC 19 Reimbursements for 2025-2026
- CEC 19 Meeting Schedule for 2025-2026
- CEC 19 School Liaison Assignments for 2025-2026
- CEC 19 events for 2025-2026

Motion to adjourn business meeting Ms. French second by Ms. Washington at 8:25pm.

Approved on 9/10/2025